



Current as of August 2024















Government of Southy Australia im (Clare High School) Department for Education

Who can enrol in a VET course?

Vocational Education and Training (VET) courses focus on providing students with the practical and technical skills needed in the workplace. Qualifications gained through undertaking VET can lead to a variety of diverse and exciting careers.

Students in **year 11 or 12**, who are planning to undertake vocational training upon leaving school, may choose to begin studying a VET course whilst still at school.

TAFE SA and other RTO's (Registered Training Organisations) also provide a range of short courses ('stackable' VET at a cost) for secondary school students. These courses provide an opportunity for school students to trial studies in an area of interest, and this may be an opportunity for year 10 students to begin exploring a career pathway.

Stackable VET simply means only a select few units from a course are delivered rather than a whole certificate course

How much will it cost?

VET courses listed as Flexible Industry Programs (FIP's) attract Government funding through the Department for Education VET for Schools Policy, see Appendix 4. Changes to the courses that are funded, materials and the levels of funding they attract can change at any time.

Students must be in year 11 or 12 at the time of enrolment to access FIP funding.

Any courses not fully funded have a GAP fee. Clare High School has adopted the following tiered approach to course fees.

- Certificate II: \$50 enrolment fee, plus provision of PPE and learning material costs required for the VET learning environment.
- Certificate III: 40% of full course costs, plus provision of PPE and learning material costs required for the VET learning environment.

Please refer to appendix 1 for all the information on fees.

What am I committing to?

Students who apply to enrol in a VET course whilst attending school are committing to:

- Completing SACE while beginning VET training towards a trade pathway,
- Maintaining school and VET attendance and keeping up with both course and subject requirements,
- Letting their RTO know if they will be absent for any reason,
- Completing your VET course to the end of the semester if they change their mind.

What is the enrolment process?

Enrolment in courses involves an online application process, which is Coordinator, commenced by the school VET Kim Maynard (kim.maynard715@schools.sa.edu.au) following an interview with students and parent/caregivers. Enrolment will also include a LLN testing session with the RTO (Registered Training Organisation) along with an assessment of the student's readiness and preparation for the course. Readiness and preparation can include; attending Taster courses, work experience and vocational experiences. It is strongly recommended that students investigate career information and labour market trends associated with courses they may be interested in or are relevant to their interests.

The VETRO process and examples of evidence of preparation are included in appendix 2.

Sites such as; <u>https://lmip.gov.au/</u> are a good starting point.

Further information about the enrolment process will be explained during an interview with the VET Coordinator.

Clare High School is working with other regional schools, TAFE SA and other RTOs to work towards delivering VET courses in the following industry pathways in 2024.

All courses are subject to minimum numbers enrolling in order to run the course.

Wait lists may apply to some courses.

Course Information

The information is provided as a guide to help students and parents/caregivers make more informed choices. Funding, location and training days noted are accurate as of August 2024. If a student is interested in a VET course that is not listed below, please check with the VET Coordinator to see if it is available as a FIP and to be incorporated as part of SACE completion. SACE credits are dependent on the completion of all units of competency within the course, and the figures below are a guide only and subject to change.

	Certificate II Agriculture AHC20116					
Description	Funding Available	Location	SACE Credits	Duration		
Learn the essentials for an entry level job in the agriculture and animal care sectors. Gain practical skills to operate machinery and	TAFE SA Cost to family - \$50 TAFE SA - PPE required approx. \$100 Incidentals - \$45	TAFE SA Barossa Fridays - TBC	Maximum 85 Stage 1	18 months		
equipment, maintain facilities and general agriculture activities, as well as the vital skills involved in animal care.	RST Cost to Family \$50	Balaklava High School delivered by RST Delivery via workshops no set training days				
	Certificate	e II Animal Care	ACM20121			
Description	Funding Available	Location	SACE Credits	Duration		
This course is designed to provide students with general animal care information, whilst also providing pathways to further training. Practical activities will include companion animal handling, basic first aid for animals and simulated work activities.	Yes TAFE SA Cost to family \$50 Incidentals \$35	TAFE SA Gilles Plains Day TBC	Maximum 55 Stage 1	6 months/1 semester delivery 3 blocks of 4 days Or 1 day per week for 13 weeks Plus 78 hours of online delivery		

Certificate II Automotive Servicing Technology AUR20520

Description	Funding Available	Location	SACE Credits	Duration
This entry-level qualification is designed to help build a foundation of basic knowledge to help prepare for a career in	Yes Cost to family \$50 Incidentals approx. \$150	TAFE SA Barossa Tuesday or Wednesday Stage 1 And Thursday Stage 2 TBC	Maximum 50 Stage 2	18 months
the automotive industry. Gain the skills to identify, inspect and perform basic repairs to the mechanical and electrical components of light and heavy vehicles, outdoor power equipment, bicycles, marine craft and motorcycles.	Yes Cost to family \$50 Incidentals approx. \$150	Riverton & District High School - delivery by TAFE SA Day TBC		

Certificate II Construction Pathways CPC20220

Description	Funding Available	Location	SACE Credits	Duration
This qualification provides a pathway to various trades within the	FCTA Cost to family - \$50	Kapunda High School FCTA - Wet Trades Tuesday	Maximum 55 Stage 1	12 months
Construction industry.	NEVC Cost to family \$50	Kapunda High School NEVC - Carpentry Thursday		
This course best supports a				
pathway towards apprenticeships in trades including bricklaying,	TAFE SA Cost to family \$50	Balaklava High School TAFE SA Monday		
concreting, gyprocking, carpentry, tiling and work as a builder's labourer.	PPE required (approx. \$120)			

Certificate II Electro-technology (Career Start) UEE22020				
Description	Funding Available	Location	SACE Credits	Duration
This course is regarded by industry as an essential pre- apprentice course for those seeking a career within the Electrical industry.	Yes Cost to family - \$50 TAFE SA - PPE required Approx. \$120 TAFE SA Textbook \$170	TAFE SA Elizabeth Friday (8.00am start) TBC	Maximum 50 Stage 1	12 months
The course covers the competencies for work entry providing grounding in safety, and basic skills and knowledge for work in any electro- technology discipline.	PEER Cost to Family \$50 Cost to Family \$50	Nuriootpa High School - delivered by PEER Monday Clare High School TBC		
Ce	rtificate II Er	ngineering Path	ways MEM2042	22
Description	Funding Available	Location	SACE Credits	Duration
This qualification delivers broad- based underpinning skills and knowledge in a range of engineering and manufacturing tasks, which will enhance your entry-level employment prospects for apprenticeships, traineeships or general employment in an engineering- related	Yes Cost to family - \$50 PPE required approx. \$150	TAFE SA Barossa Thursday TBC Balaklava High School delivered by TAFE SA Day TBC	Maximum 60 Stage 1	12 months

Certificate II Horticulture AHC20416				
Description	Funding Available	Location	SACE Credits	Duration
This course is designed to provide students with the foundation skills for effective and safe work practices, including basic machinery maintenance and operational, propagation, nursery management, troubleshooting pests and diseases and using irrigation. Delivery of the course will be through blended training, consisting of practicals in the well-equipped nursery or field sites, and theory provided through classrooms and on- line presentations.	Yes Cost to family - \$50 TAFE SA - PPE required approx. \$100 Incidentals \$45	TAFE SA Barossa Thursday (day class) and Wednesday (evening class) TBC	Maximum 70 Stage 1	15 months at 1 day per week or 12 months at 1 day + 1 evening class per week

Certificate II Hospitality SIT20322				
Description	Funding Available	Location	SACE Credits	Duration
This course provides practical experience in preparation of Food and Beverage Service as well as mastering the art of coffee service. The course is taught by highly qualified industry professionals supported by real hospitality experiences at the TAFE campus cafes or restaurants.	Yes Cost to family - \$50 Incidentals approx. \$10 Approximately 100 hrs/12 service periods placement organised by TAFE SA (may include some hours from café/restaurant practical)	TAFE SA Barossa Tuesday TBC	Maximum 45 stage 1	12 months Or Option of 2 days per week for 1 semester
	Certifica	ate II Cookery	SIT20421	
Description	Funding Available	Location	SACE Credits	Duration
This course provides students with the foundation skills for effective and safe kitchen operations, including; knife skills, various cookery techniques, ingredient ratios, planning, inventory, timing and the creation of a variety of tasty and impressive menus. Delivery of this course will be through blended training, consisting of practical in the kitchen days and theory provided through on-	Yes Cost to family - \$50 Dress code required approx. \$100 Plus Knife kit approx. \$150	TAFE SA Barossa Tuesday TBC	Maximum 55 Stage 1	12 months

	Certificate II Plumbing 22569VIC					
Description	Funding Available	Location	SACE Credits	Duration		
Learn the foundation skills for a career in plumbing and enhance the chances of obtaining an apprenticeship. Students will learn about how to use plumbing pipes, fitting and fixtures to simulate plumbing installations, basic sheet metal practices, and basic oxy- acetylene welding and cutting.	Yes Cost to family - \$50 PPE required approx. \$120	TAFE SA Elizabeth Tuesday or Wednesday TBC	Maximum 65 Stage 1	18 months		
	Certificate	II Salon Assistaı	nt SHB20216			
Description	Funding Available	Location	SACE Credits	Duration		
This course provides an insight into the hairdressing industry and develops practical skills in hairdressing and barbering. Students will learn about interacting with clients and providing hairdressing services, combined with developing skills to become an integral part of a highly creative team.	Yes Cost to family \$50 Salon kit and T- shirt approx. \$495	TAFE SA Elizabeth Thursday TBC	Maximum 45 Stage 1	3 terms		

Description	Funding Available	Location	SACE Credits	Duration
Ideal qualification to start your career in make-up or the beauty industry. You will learn a range of skills to provide make-up for carrying occasions, client care, sell and recommend beauty products to industry standard.	Yes Cost to family \$50 Incidentals Student equipment kit \$210 Optional TAFE SA t-shirt \$40	TAFE SA Elizabeth Thursday TBC	Maximum 75 Stage 1	12 months

Certificate II in Resources and Infrastructure Work Preparation RII20120

Description	Funding Available	Location	SACE Credits	Duration
This is a pathway qualification that prepares students for continued learning in civil construction, mining, resources sector, landscaping, agriculture and other skilled industrial pathways.	Yes Cost to family \$50 PPE required approx. \$150	Burra Community School - delivered by Civil Train over 1 semester using 4 x 1 week blocks - dates TBC Boarding House facilities available TAFE SA Barossa delivered over 1 semester at 2 days per week Thursday and Friday	Maximum 35 Stage 1	1 semester

Certificate III in Agriculture AHC30116					
Description	Funding Available	Location	SACE Credits	Duration	
Gain essential knowledge and skills to work in the agriculture industry, from livestock breeding and	TAFE SA Cost to family \$907 Incidentals \$45 PPE allow \$100	TAFE SA Barossa Day TBC	Maximum 120 Stage 2	18 months	
animal health and nutrition, to establishing pastures and crop harvesting. You'll also learn how to operate and maintain machinery and develop skills in building stock fences and more.	RST Cost to family \$280	Balaklava High School RST Delivered via workshops no set training days			
Build	ing and Cons	truction Advan	ced Skills Clu	sters	
Description	Funding Available	Location	SACE Credits	Duration	
Advanced Carpentry Skills - Units from the Certificate III in Carpentry CPC30220	NEVC - Tier 2 Cost to family \$80 PPE required	Kapunda High School - delivered by NEVC Day - Wednesday	20 Stage 2	6 months 1 day per week	
Advanced Heritage Trades Skills - Units from Certificate III in Heritage Trades Skills 10858NAT	FCTA - Tier 2 Cost to family \$150 PPE required	Kapunda High School - delivered by FCTA Day - Monday	20 Stage 2	10-12 training days (week blocks)	

Certificate	e III Early Ch	ildhood Educati	ion and Care (CHC30121
Description	Funding Available	Location	SACE Credits	Duration
The work undertaken in this qualification reflects the role of workers in a range of early childhood education settings. It supports the implementation of an approved learning framework, support children's wellbeing, learning and development.		TAFE SA Elizabeth Campus Wednesday TBC (potential for Barossa Campus delivery subject to minimum numbers)		24 months at 2 days per week = 1 day per week delivery + 1 day per week vocational placement
Description	Funding Available	Location	SACE Credits	Duration
This course provides skills for work primarily undertaken in residential aged care facilities under direct or regular supervision within clearly defined organisational policies, guidelines and service delivery plans.	Yes Cost to family - \$610 Screening checks approx. \$154 Shirt for placement \$35 Vocational placement required 120 hours	TAFE SA Barossa Tuesday (semester 1) Monday (semester 2) Friday (semester 3) TBC	Maximum 100 Stage 2	18 months/3 semesters
It is also accepted by various community-based service providers.				

Certi	ificate III in I	nformation Tec	hnology ICT3	0120
Description	Funding Available	Location	SACE Credits	Duration
This qualification provides the skills and knowledge for an individual to be competent in a wide range of general information and communications technology (ICT). Persons working at this level will support information technology activities in the workplace across a wide range of ICT areas, including technical support, network administration, web technologies, software applications and digital media technologies.	TAFE SA Cost to family \$518 Plus Incidentals costs up to \$300	Eudunda Area School delivered online through TAFE SA Day TBC	Maximum 65 Stage 2	18 months includes 6 hours per week self- study time
	Certificate II	I Rural Operatio	ons AHC32816	
Description	Funding Available	Location	SACE Credits	Duration
Learn the essentials for an entry level job in the agriculture and animal care sectors. Gain practical skills to operate machinery and equipment, maintain facilities and general agriculture activities, as well as the vital skills involved in animal care.	TAFE SA Cost to family \$1036 PPE required Approximately \$100 Safety Equipment requirement \$45 RST Cost to family \$280	TAFE SA Barossa Day TBC Balaklava High School RST Delivered via workshops no set training days.	Maximum 135 Stage 2	18 months

Cert III in Screen and Media CUA31020					
Description	Funding Available	Location	SACE Credits	Duration	
Develop a range of skills and knowledge across design, 3D modelling, animation, video and digital imaging. Study online by video conference 1 day per week with the convenience of having a lecturer at hand to guide you through a range of experiences in this exciting field. Use this course to explore your media specialisation for further study.	TAFE SA Cost to family \$512	TAFE SA Online delivery Thursday	Maximum 75 Stage 2	12 months	

Find out more about your future pathway at these sites:

https://myfuture.edu.au/

myfuture provides resources to explore career pathways and tools to develop selfknowledge to help with career decision-making.

https://www.education.sa.gov.au/schools-and-educators/curriculum-and-teaching/pathwaysfurther-education-and-employment

Information about Department for Education Pathways to further education and employment.

Video Search - CQUniversity

A helpful video for students in making career choices.

https://www.australianapprenticeships.gov.au/

What is an Australian Apprenticeship and where can I find more information?

https://www.student pathways.sa.edu.au

https://www.tafesa.edu.au/

Appendix 1 – Approved Evidence for VET

VET Coordinators need to provide evidence when completing the VET referral form, examples are shown in the table below.



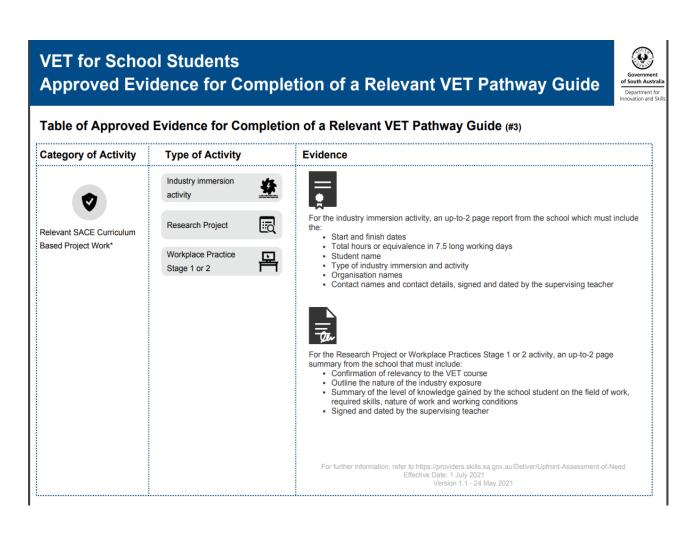
Table of Approved Evidence for Completion of a Relevant VET Pathway Guide (#1)

Category of Activity	Type of Activity	Evidence		
0	Part-time/casual work			
Relevant Industry Exposure	Volunteering	Copy of email from employer, letter from employer, or a up to 2 page report from the school or employer that must include:		
	Unpaid work in family business	 Start and finish dates Total hours or equivalence in 7.5 hour long working days Student name Type of work experience and tasks Organisation name Contact person and their contact details Signed and dated 		
	Virtual work experience			
	Onsite work experience			
	Training work placement	 If work experience was undertaken as part of accredited or non-accredited training a copy of: Certificate of participation or Letter or email from work experience host in line with above requirements or Work experience contract for insurance purposes 		
		For further information, please go to https://providers.skills.sa.gov.au/Deliver/Upfront-Assessment-of-Need Effective Date: 1 July 2021 Version 1.1 - 24 May 2021		

VET for School Students Approved Evidence for Completion of a Relevant VET Pathway Guide

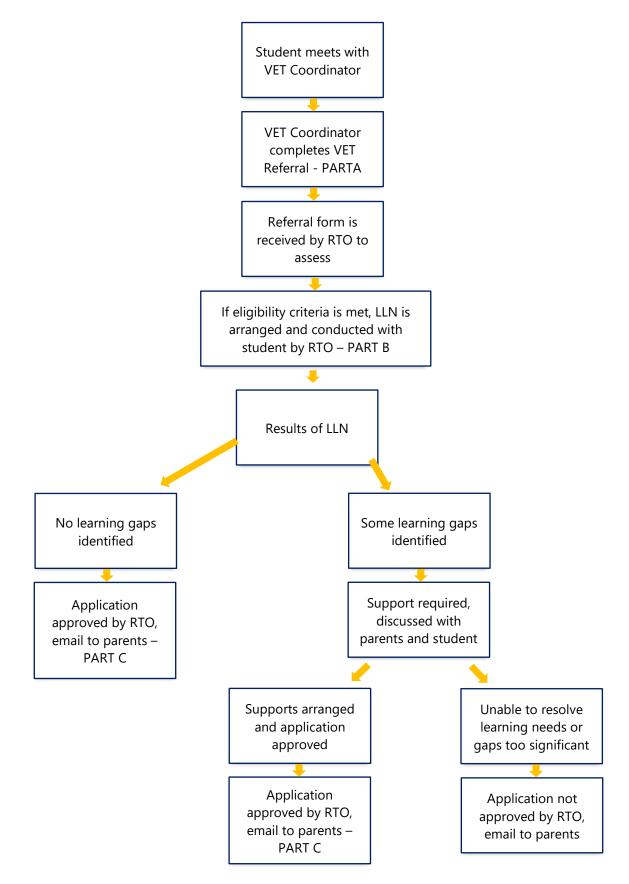


Table of Approved Evidence for Completion of a Relevant VET Pathway Guide (#2) Category of Activity Evidence Type of Activity VET Taster Ô ģ Ø For completed accredited training, a copy of the: Testamur – issued by an RTO to school students who have met the requirements of a VET qualification, and Record of result – issued by an RTO to accompany the testamur, or Statement of Attainment – issued by an RTO to certify the completion of one or more units or modules from a VET qualification, or the completion of an accredited short course œ Skill set or skill cluster Relevant Accredited Training Ħ Short course R Certificate course For completed accredited training delivered by the same training provider the Referral is for, a È Micro-credential copy of: The original enrolment form signed by parent/guardian or school student or A document provided by school outlining the course details For accredited training not completed yet, a copy of a letter from the RTO confirming the: • Date the training was started and the date it is due to finish Student name Type of accredited training RTO name Contact person and their contact details, signed, and dated or A self-service report produced from RTO website by student tion, refer to https://providers.skills.sa.gov.au/Deliver/Upfront-Assess ctive Date: 1 July 2021 Version 1.1 - 24 May 2021



A full explanation of the VETRO process, Assessment of needs can be accessed via

https://providers.skills.sa.gov.au/Deliver/Upfront-Assessment-of-Need



Appendix 4 – Flexible Industry Programs

Flexible Industry Programs (FIP) are industry-endorsed pathways for school enrolled students to entry-level employment in South Australian growth occupations. They include the training components that are valued by industry and appropriate for school students as part of their secondary education. FIPs provide the best options of VET courses for school students - VET that leads to an employment outcome, endorsed and recognised by industry as appropriate in a schooling context.

There are 26 FIPs including over 150 VET qualifications.

FIPs will be reviewed annually to ensure they remain relevant to students and industry and lead to meaningful employment. The FIPs include:

- Aged Care And Disability
- Agriculture
- Animal Care
- Aquaculture
- Automotive Retail, Service And Repair
- Building And Construction
- Business
- Civil Construction, Resources And Infrastructure
- Conservation And Land Management
- Cyber
- Early Childhood And Education
- Electrotechnology
- Engineering
- Food Processing
- Forestry
- Hair And Beauty
- Health Support
- Horticulture
- Hospitality And Tourism
- Information Technology
- Manufacturing
- Maritime
- Plumbing
- Screen And Media Production, Game Development And Visual Effects
- Sport And Fitness

School-based Apprenticeships and Traineeships are available in a wide range of areas/Industries please see your schools VET Coordinator for more information.

Commitment to Pay Agreement, 2025

Your student, as part of the Vocational Education and Training program within the Kapunda, Riverton, Eudunda, Nuriootpa, Balaklava, Burra and Clare (KRENBBC) Secondary Alliance, has applied to participate in vocational training in a field related to their Career Pathway plans. The mutual responsibilities for attendance and costs are outlined below:

Certificate II courses: \$50 administrative fee plus provision of Personal Protective Equipment (PPE) and learning material costs required for the VET learning environment.

Certificate III courses: 40% of full course costs plus provision of PPE and learning material costs required for the VET learning environment.

• School card holders will only cover material and PPE costs for both certificate II and Certificate III courses.

The school commits to:

- pay agreed course costs (covering fees beyond the \$50 for Certificate II courses and 60% of course costs for Certificate III courses).
- invoice the parent/guardian fees difference (invoiced VET costs require full payment to be made within 30 days or contact the school finance office to negotiate a payment plan)

The School will not accept responsibility for fees if students withdraw from a VET course. Should your student leave their course, you will be invoiced for all funds already paid by the school.

If there are outstanding VET course fees at the end of Semester 1, your student may be re-counselled – out of the VET course and into another subject for Semester 2 so that SACE completion is still on track.

In signing this agreement you:

- Agree to pay Certificate II or certificate III course costs (these will be advised at enrolment)
- Provide payment for any learning materials fees or PPE required in the VET environment
- Understand that any and all fees paid by the school will be invoiced to you should students choose to leave their course prior to completion
- Commit to notifying both the Registered Training Organisation (RTO) and the school where training day attendance is not possible.
- Provide medical certification where assessment is missed due to absence.

Please sign and return this form to the school VET Coordinator, acknowledging that you agree to pay the invoiced fee to the School Finance Office upon being invoiced by the school within 30 days of receiving invoice, or that you will negotiate a payment plan. Students will not be enrolled until a signed Commitment to Pay Form has been completed (see over page).

• Where a student has completed all compulsory subjects and their involvement in a VET Course is the only remaining contribution to their SACE completion (ie. no other subjects are being undertaken), course costs may be negotiated with the school.

We hope the student enjoys the industry focused learning and is able to pursue a flexible pathway into their industry of choice.

Commitment to Pay VET Fees 2025

Please complete all details below:

I consent to the student named below taking part in Vocational Education and training, commit to paying the school invoiced agreed course fees, and support the attendance responsibilities.

I understand that any outstanding VET fees will be pursued via Debt Collection if not paid within 30 days or according to payment plan arrangement with the Finance Office.

Student Name:
Home/Care Group:
Course Name:
Certificate II
Anticipated Course Cost to the Parent/Caregiver:
Anticipated Materials Costs to the parent/caregiver:
Provision of uniform or PPE required for course?
Uniform PPE
Name:
Signed:(Parent/Caregiver)
Parent/Caregiver Contact details:
Mobile:
Email: