



# Student Uniform Policy

**VISION:** Clare High School is a learning community that inspires, supports and challenges every young person to engage in achieving success, fostering education, social development and wellbeing.

'To Seek a Worthy Goal'

First Developed: March 2006  
Reviewed: August 2016

## RATIONALE:

It is an expectation that all Clare High School students will be correctly attired according to the determined school uniform. This is taken to be a condition of enrolment, and is emphasised with parents and caregivers.

Students and staff need to dress in a manner that demonstrates pride in our school, indicating we are attending for the purpose of learning and teaching and ensuring it is safe to participate in a range of activities.

Under the **EDUCATION ACT** and **REGULATION 77 the Clare High School Governing Council** has:

- Determined a school dress policy
- Enforced uniform obligations and exemption conditions

Our Governing Council has determined the school uniform requirements through a consultative process managed by a sub committee of the council. There is widespread support for school uniform in the community. The sub committee included parent, staff and student representatives.

## POLICY IMPLEMENTATION:

The benefits of students wearing a uniform include:

1. Creating a workplace atmosphere, as distinct from a leisure or home atmosphere.
2. Safety and security:
  - Being able to identify intruders;
  - Being able to keep effective control over school groups on excursions, and keep them together;
  - Identifying truants and escorting them to the appropriate school;
  - Tracking the identity of accident victims;
  - In special situations wearing of 'safe' clothing e.g. protective footwear in practical classes.
3. School identity - to encourage a sense of belonging and pride in our school.

To support students to comply with the uniform requirements the school provides a second hand uniform service and orders tops, shorts, track pants and windcheaters for sale through the Student Services office. Advice about availability of articles of student clothing from local retailers is also provided through the newsletter.

In cases of financial hardship the school is able to provide some items of school clothing. Mature status students are also expected to comply with our dress code.

On those occasions when it is not possible for a student to comply with the uniform requirements a written note must be provided in the student's diary. On such occasions students are still to be dressed appropriately for school. If available, they will be offered a uniform to borrow for the day.

**NOTE:** Parents/caregivers and students will be notified by teachers in writing or through the newsletter that uniform is not necessary on particular occasions. For example, student casual days will be notified in writing as will non-uniform requirements for particular excursions / camps.

## UNIFORM REQUIREMENTS:

<b><u>FORMAL UNIFORM</u></b> To be worn on all occasions where "formal uniform" is required.		<b><u>DAILY UNIFORM</u></b> To be worn daily	
<b><u>Girls</u></b>	<b><u>Boys</u></b>	<p style="text-align: center;"><b><u>Girls Winter</u></b></p> <ul style="list-style-type: none"> <li>• Gold/navy polo shirt or white cotton shirt</li> <li>• Navy school windcheater</li> <li>• Plain navy or grey pants</li> <li>• Grey, white or navy socks</li> </ul> <p style="text-align: center;"><b><u>Girls Summer</u></b></p> <ul style="list-style-type: none"> <li>• As above or</li> <li>• Blue check gingham shirtmaker dress</li> <li>• Plain navy or grey shorts</li> </ul> <p style="text-align: center;"><b><u>Year 12 Top</u></b></p> <ul style="list-style-type: none"> <li>• Is to be worn by year 12 students only. Jumpers are unique for each year and are designed in school colours.</li> </ul>	<p style="text-align: center;"><b><u>Boys Winter</u></b></p> <ul style="list-style-type: none"> <li>• Gold/navy polo shirt or white cotton shirt</li> <li>• Navy school windcheater</li> <li>• Plain navy or grey pants</li> <li>• Grey, white or navy socks</li> </ul> <p style="text-align: center;"><b><u>Boys Summer</u></b></p> <ul style="list-style-type: none"> <li>• As above or plain navy or grey shorts</li> </ul> <p style="text-align: center;"><b><u>Year 12 Top</u></b></p> <ul style="list-style-type: none"> <li>• Is to be worn by year 12 students only. Jumpers are unique for each year and are designed in school colours.</li> </ul>
<b><u>PLEASE NOTE:</u></b>			
<ul style="list-style-type: none"> <li>• The wearing of denim and hooded tops is prohibited at all times</li> <li>• Stripes of any size, shape or colour are not permitted on clothing.</li> <li>• Large logos (size of palm) are not permitted on clothing.</li> <li>• Board shorts, footy shorts or short running shorts are not permitted</li> </ul>			
<b><u>GENERAL FOOTWEAR REQUIREMENTS:</u></b>			
<ul style="list-style-type: none"> <li>• Shoes must provide good support and should be flat or low heel soled only.</li> <li>• Thongs or open backed shoes are prohibited at all times.</li> <li>• Fashion-oriented footwear is prohibited at all times.</li> <li>• All footwear must support the intended spirit and image of the Clare High School student uniform policy.</li> </ul>			
<b><u>JEWELLERY AND MAKEUP:</u></b>			
<ul style="list-style-type: none"> <li>• Must be tastefully worn and/or applied and kept to a minimum.</li> <li>• Explicit use of jewellery and make up is not permitted. For WHS reasons, Studs or sleepers are the only earrings permitted.</li> <li>• Wearing articles of jewellery, which could cause an accident, whether in the yard, in workshops, or in classrooms in general will not be allowed.</li> </ul>			

<p><b><u>OTHER CLOTHING ACCESSORIES:</u></b> (Including Scarfs, Beanies, under-shirts, T-Shirts)</p> <ul style="list-style-type: none"> <li>• May only be worn during colder weather.</li> <li>• Must be predominantly in school colours of Navy Blue, Grey, White or Gold only.</li> <li>• Scarves and beanies must be removed inside all school buildings.</li> <li>• No explicit advertising or monograms allowed.</li> </ul>	<p><b><u>SPORT/HPE EXPECTATIONS:</u></b></p> <ul style="list-style-type: none"> <li>• Students must change for all practical HPE lessons.</li> <li>• A sports top must have a collar. (Sunsmart)</li> <li>• Sports Tops in house colours are available for purchase from the school's uniform shop.</li> <li>• A borrowed top is sufficient if available.</li> <li>• Refusal to change results in modified participation.</li> </ul>
<p><b><u>SUNSMART HAT POLICY:</u></b></p> <ul style="list-style-type: none"> <li>• Students are required to wear a broad brimmed or bucket hat whilst active or situated in direct sunlight during Terms 1 and 4.</li> <li>• Hats must be predominantly in school colours (Blue, Gold, Navy, Grey).</li> <li>• School hats are available for purchase from the school's uniform shop.</li> <li>• Peaked caps are banned at school at all times and hats with explicit advertising are also not permitted.</li> <li>• Hats and beanies must be removed when in class and when inside all buildings.</li> </ul>	
<p><b><u>WORK HEALTH AND SAFETY CLAUSE:</u></b></p> <p>Department of Labour and Industry regulations require substantial footwear (not sandals or thongs) to be worn for Technology Studies, Agriculture, Home Economics, Physical Education and Science. This footwear needs to fully enclose and support the feet and be made of a material that protects the feet from accidental spills, crush related injuries, burns or potential ligament injuries caused by loss of balance, falls or work being undertaken on an uneven surface.</p>	

**DRESS CODE NON-COMPLIANCE:**

Encouraging positive reinforcement and responsible behaviour is the preferred approach to ensuring that all students comply with the school's uniform policy. Students who wilfully do not comply with the school's uniform policy will face escalating disciplinary action including:

- Speaking to the student (preferably in private) to encourage him/her to observe the dress code. Provide advice to the parents via a diary note, phone call, email or letter to parents.
- Students will be sent to the relevant Senior Leader – when asked to change into the correct uniform. (i.e. contact parents to bring in correct uniform OR loan students a uniform for the day.)

## NON-COMPLIANCE PROCEDURES FOR STAFF

RESPONSIBILITY	ACTION REQUIRED
Roll Class Teacher	<ul style="list-style-type: none"> <li>• Complete a morning check of all students.</li> <li>• Any student not in uniform without a parent note will be asked to change. (Phone home for correct uniform OR borrow uniform for the day).</li> <li>• Any student not in uniform with a reasonable parent note is offered a loan uniform (if available) or provided a short term (one day) uniform exemption via a roll class teacher note in the student diary.</li> <li>• Uniform Infringement Notice is placed in the student's diary.</li> <li>• Continuing problems or students that refuse/argue with schools uniform policy are immediately referred to the year level coordinator.</li> </ul> <p><b>Please Note:</b> Any student who seriously breaches the uniform requirements should be sent immediately to the year level coordinator during morning roll class.</p>
Year Level Coordinator	<ul style="list-style-type: none"> <li>• Completes a weekly check of non-uniform compliant students from detention register in timeout room.</li> <li>• Follows up personally on any direct roll class teacher referrals.</li> <li>• Initiates formal contact with parents via letter or phone call.</li> <li>• Formal follow up with repeat offenders and escalates disciplinary/support action against repeat/habitual offenders in line with the Responsible Student Behaviour Code.</li> <li>• Initiates the support of Senior leadership and the student wellbeing team and supply a uniform to change into.</li> </ul>
Assistant Principal or Principal	<ul style="list-style-type: none"> <li>• Follow up on any referral from Year Level Coordinator.</li> </ul>
Student Wellbeing Team	<ul style="list-style-type: none"> <li>• Provides counselling support for students who are referred by roll class teachers or sub-school coordinators</li> <li>• Negotiates discretely, supply of a suitable uniform to the student as needed.</li> </ul>

Finance Officer	<ul style="list-style-type: none"> <li>• Develops financial strategies in conjunction with other school leaders to enable all students to wear the appropriate school uniform.</li> <li>• Students at risk may access a full school uniform at the discretion of the Principal.</li> </ul>
Student Services	<ul style="list-style-type: none"> <li>• Weekly data entry of all non-uniform compliance through current SBM procedures.</li> <li>• Maintains school uniform supplies.</li> </ul>

**Evaluation:**

This policy will be reviewed as part of the school's three-year review cycle.

The school's Leadership Team and Governing Council last ratified this policy in .....	August 2016
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ACHIEVEMENT • EDUCATION • INVOLVEMENT • RELATIONSHIPS • RESPECT

